

Enrollment

1. The student must be 15 years of age on, or before, the first day of class and have parental permission to attend.
2. Enrollment is accepted in person, over the phone or electronically.
3. Student registration form and required Student and Parental Policy forms must be completed, signed, and returned prior to the first session.
4. Students will need a WA State ID # to enroll in course and can pre-apply online:
 - o Visit <https://secure.dol.wa.gov/home/newDriver.aspx> and create a License Express account for the student. A unique "WDL..." number will be generated. Provide this number to the Spokane MotorSchool office.

Course Info

1. Students must attend all 15 sessions (30 hours), which are 2 hours in length. At the beginning of the first session, Parent(s) must attend the first hour of the first class session. This is referred to as "parent night".
2. Drive Right, 10th Edition textbook is used in class. The student will be sent an electronic (pdf) version. Hard copies are available from the Spokane MotorSchool library and must be returned at the end of the course.
3. To receive a status of course completion, students must accomplish the following:
 - Attend/Participate in all 30 hours of scheduled classroom sessions along with homework assignments
 - 6 Hours Behind-the-Wheel (driving) with an Instructor
 - 1 Hour of Behind-the-Wheel Observation (back seat) with Instructor
 - A passing score of 80% or better on the driver's education final exam
4. The course duration will be no less than 30 days and no longer than 3 months without special arrangements.
5. If a student misses a classroom session, he/she must attend the same classroom session when next available. Students may miss up to 3 sessions. If the student misses more than 3 sessions, the student will be dropped from the current course. If the student is dropped from the current course, he/she must re-enroll and attend from the beginning of another scheduled course.
6. Taking this course does not guarantee that the student will get a driver's license.
7. Students have 90 days from the scheduled start date to complete the course (classroom & behind-the-wheel).

Fees

1. Payment must be made at the time of enrollment. Accepted forms of payment: cash, check and credit or debit cards.
2. A minimum 50% deposit must be paid prior to the first class. The remaining balance must be paid before the student completes their 6th and final drive with the instructor.
3. Returned checks will be charged a \$35.00 administrative fee.
4. Cost of the course will include materials used in class and student/instructor drives in the Spokane MotorSchool car.
5. Students who miss more than 3 class sessions or who do not finish the course within 90 days as stated above, will be charged a re-enrollment fee of \$250.
6. The Spokane MotorSchool course cancellation policy is as follows:
 - More than 10 business days before the start of class: Full refund.
 - 5 to 9 business days before the start of class: No refund, but we will re-schedule student.

- Less than 4 business days before the start of class: No refund or re-scheduling.
7. In the event of failure to complete payment, Spokane MotorSchool shall be entitled to attorney fees and other damages. The venue for an action shall be in Spokane County, Washington. An interest rate at 1.5% per month (18% per annum) will be paid on all past due accounts.
 8. Any loaned Drive Right textbooks must be returned immediately after the Drivers Education final written exam. Any damaged or unreturned books will incur a \$55.00 fee. Initial
 9. If a student fails to attend a scheduled drive lesson or has not notified Spokane MotorSchool 24 hours prior to the scheduled lesson, a “No-Show” Fee of \$50.00 will be assessed. This fee must be paid before student will be allowed to reschedule their drive lesson. Specifics are listed under Classroom and Drive Policies. Initial
 10. Private classroom make-up sessions are \$50.00 each. Initial

Instruction Permit

1. Students may obtain an Instruction permit 10 days prior to the start of class without taking the State License Knowledge Test. To obtain a permit earlier, student must be 15 ½ years of age and take the State License Test.
2. Purchase the instruction permit electronically by using the student License Express account. You may print a “non-photo” permit which is valid for driving until the hard copy arrives by mail. You may also visit a local Driver Licensing Office.

Classroom and Drive Policies

1. Students must be on time. If students arrive late or leave class early, the entire classroom session must be made up. Zoom sessions require students to be visible in the camera, paying attention and must be prepared to take notes.
2. Students are expected to follow the school’s behavior policies. Respect of instructors and other students is mandatory. If a student is asked to leave because of behavior, they will have to make up the entire class session.
3. No personal electronic devices may be used during classroom sessions or during drives. Initial
4. Intoxicated condition or illicit drug use will result in the student being dropped from the course and permanently expelled from the course with no refund. Notify Spokane MotorSchool in advance of medical conditions that may interfere with course participation. Should a condition exist, notify us of prescription/Over-the-counter drugs that the student is taking if these drugs are known to impair driving. Initial
5. Student must bring their Instruction Permit to drive lessons or a “No-Show” fee will be assessed. Initial
6. Students more than 10 minutes late or miss a scheduled drive will result in a “No-Show” fee. Initial
7. No food or drink is allowed in school vehicle(s). Initial
8. Appropriate Dress: No offensive clothing or gang attire. Student must wear appropriate shoes when driving (no flip-flops, mules, high heels, or bare feet). Initial

State License Testing

1. State License Testing is available at the Spokane MotorSchool facility after successful completion of the Course.
2. The State Knowledge License Test consists of a 40-question multiple choice test. Passing score is 80% or better.
3. The State Driving (Skills) Test can be done either in the Spokane MotorSchool car or a personal vehicle. Passing score is 80% or better.
4. Students must be 16 years of age, have held a valid permit for a period of 6 months, successfully completed a Drivers Education Course, completed 50 hours of supervised driving practice (10 of which must be at night) with a driver who has been licensed for 5 years or more and passed the State Knowledge and Skills tests to obtain a driver’s license.

Intermediate License – Special Rules for Teen Drivers

Restrictions apply to new teen drivers after they get a driver's license, they are as follows:

Passengers:

- For the first 6 months, the teen driver cannot drive with passengers under the age of 20 unless they are members of your immediate family (such as a spouse, child, stepchild, or siblings, both by birth and marriage).
- For the next 6 months, the teen driver cannot carry more than 3 passengers who are under 20 years old and are not members of the teen driver's immediate family.

Nighttime driving:

- For the first 12 months, the teen driver cannot drive between 1 a.m. and 5 a.m. unless the teen driver is with a licensed driver age 25 or older. The only exception to this rule is driving for agricultural purposes (transporting farm products or supplies under the direction of a farmer as described in RCW 46.20.070).

How Long These Restrictions Apply:

After 1 year of following these rules and driving without a collision or traffic citation, the teen driver can drive without limitations to the time of day or passengers he/she can carry. If a collision or traffic citation occurs, the restrictions will continue as follows:

- First violation: The passenger and nighttime restrictions will be extended until 18 years of age.
- Second violation: Your license will be suspended for 6 months (or until age 18, whichever comes first).
- Third violation: Your license will be suspended until 18 years of age.

Student Signature and Acknowledgement

I _____ understand the terms of this contract and understand the intermediate license requirements listed above and agree to abide by the policies, procedures, conditions, and guidelines set forth in this agreement. I realize that violation of this agreement is grounds for dismissal from this course provided by **Spokane MotorSchool Driving Education**.

Date _____ **Student Signature** _____

Parent Signature and Acknowledgement

I _____ understand the terms of this contract and understand the intermediate license requirements listed above and agree to abide by the policies, procedures, conditions, and guidelines set forth in this agreement. I realize that violation of this agreement is grounds for dismissal from this course provided by **Spokane MotorSchool Driving Education**.

Date _____ **Parent/Guardian Signature** _____