

1. **REQUIRED APPAREL:** **You are responsible to bring your own gear for class.** This includes a DOT approved helmet, long sleeve shirt and/or jacket, long pants, full-fingered gloves, over the ankle boots appropriate for riding and eye protection. **Without the appropriate gear, you will be dismissed from the class and forfeit your tuition.**
2. **MOTORCYCLES/SCOOTERS:** We provide motorcycles for the Basic and Intermediate class. Other classes require the student to bring their own motorcycle. Personal motorcycle/scooters must pass a basic safety inspection and be in good working order. Proof of current insurance is required. If your bike fails safety inspection, has mechanical or electrical problems or leaking fluids, you will not be given a refund. There will be a rescheduling fee.
3. **LEARNERS PERMIT:** A motorcycle learner's permit is not required to take a class. However, if a personal motorcycle or scooter is being ridden to the class; a permit is required to legally operate on public roadways. You can truck or trailer your bike to class or have someone else ride it here for you.
4. **REFUND POLICY:** **Tuition is non-refundable and is for a reserved seat in a specific class.** We do not "reschedule" or give refunds if you are late, do not attend or do not complete the class for any reason. *Note: If you are Military personnel being deployed, please contact the office as soon as possible. Students with an extreme medical emergency and doctor's note please contact the office.*
5. **LATE ARRIVALS/EARLY DISMISSALS:** To successfully complete, you must participate in all scheduled classroom and range portions of the class. If you arrive late and class has already begun, you will forfeit your tuition and not be admitted into class. If during the class, you MISS any portion of the class, you will not be allowed to continue. No refund will be issued. You will not be rescheduled without paying the tuition fee again.
6. **BEING EXCUSED FROM THE CLASS:** Students are given every opportunity, within the limits of class time to learn and improve their skills, but any student deemed unsafe, whose operation of the motorcycle could result in injury to themselves or others will be excused. Insurance policy: **if a student falls or drops a motorcycle twice, they may not continue and must be dropped from the class.**
7. **CANCELLED CLASSES:** Class sessions are subject to rescheduling due to conditions beyond our control. In most cases classes continue even through inclement weather. If, in the interest of safety, the class needs to be postponed or cancelled, that decision will be made by your instructors. A class may be cancelled if enrollment is below the required minimum number of students. In these cases, students will be rescheduled at no additional charge.
8. **RESCHEDULING:** If you find that you will be unable to attend your scheduled class, you may reschedule provided there is availability. **5 or more days prior to class: you may reschedule without a fee.** Less than 5 days' notice, there will be a \$50 rescheduling fee. You may also give your seat to a friend or family member. Seats must be used the same calendar year.
9. **TESTING:** The tuition fee does not guarantee a passing score. **Test scores are entered electronically to DOL within 3 days.** You may obtain your permit or endorsement electronically at [www.dol.wa.gov](http://www.dol.wa.gov) or in person at your local DOL office.  
  
Permit testing consists of both a knowledge and skills test. Permit testing is included with the Basic and Intermediate Class or available as a stand-alone event.  
  
Endorsement testing consists of a different knowledge and skills test. Endorsement testing is included with the Advanced Class or available as a stand-alone event.
10. **CLASS COMPLETION:** Upon successful completion of a safety training course, you will be issued a completion card which may be used for a discount on your insurance. This card is NOT a permit or endorsement and is not legal to use for identification. You must contact the DOL, pay their fee(s) and have the motorcycle permit or endorsement added onto your drivers license before you are legal to ride on any public roadway.
11. **RE-TESTING:** Students who take a safety training class with us and do not receive a passing score are allowed one RE-TEST within 90 days from your original class date. Please contact the office to schedule retesting or for more information.

I understand and agree to the terms and conditions above. If payment was made with credit card over the telephone, I authorize Spokane MotorSchool to process payment in the amount agreed upon.

---

Signature

---

Date

---

Print Name